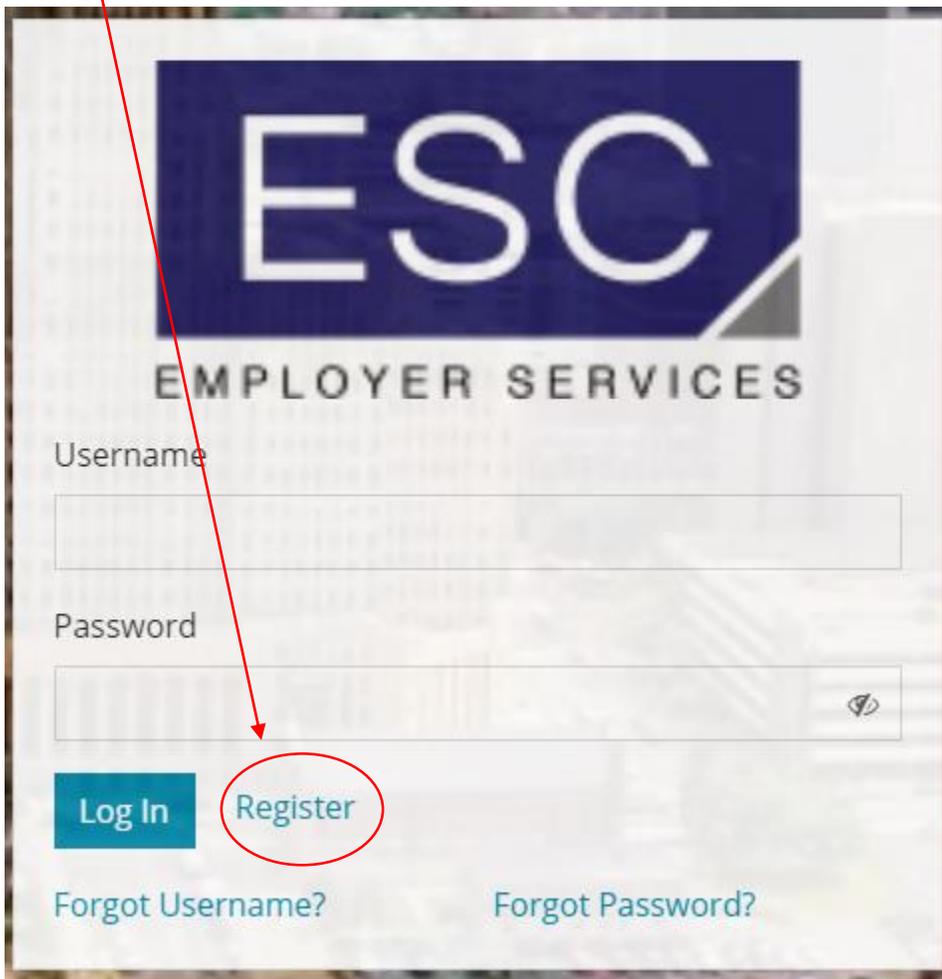


ESC's Technology Platform, powered by PrismHR quick-start guide for employee access

1. Log in to this link: <https://esc-ep.prismhr.com/#/auth/login>
2. Click "Register"

A screenshot of the ESC Employer Services login and registration page. The page features the ESC logo at the top, followed by the text "EMPLOYER SERVICES". Below this are two input fields: "Username" and "Password". The "Log In" button is a solid blue rectangle, and the "Register" button is a white rectangle with a blue border. A red circle highlights the "Register" button, and a red arrow points from the second step of the list above to it. At the bottom of the page, there are two links: "Forgot Username?" and "Forgot Password?".

ESC
EMPLOYER SERVICES

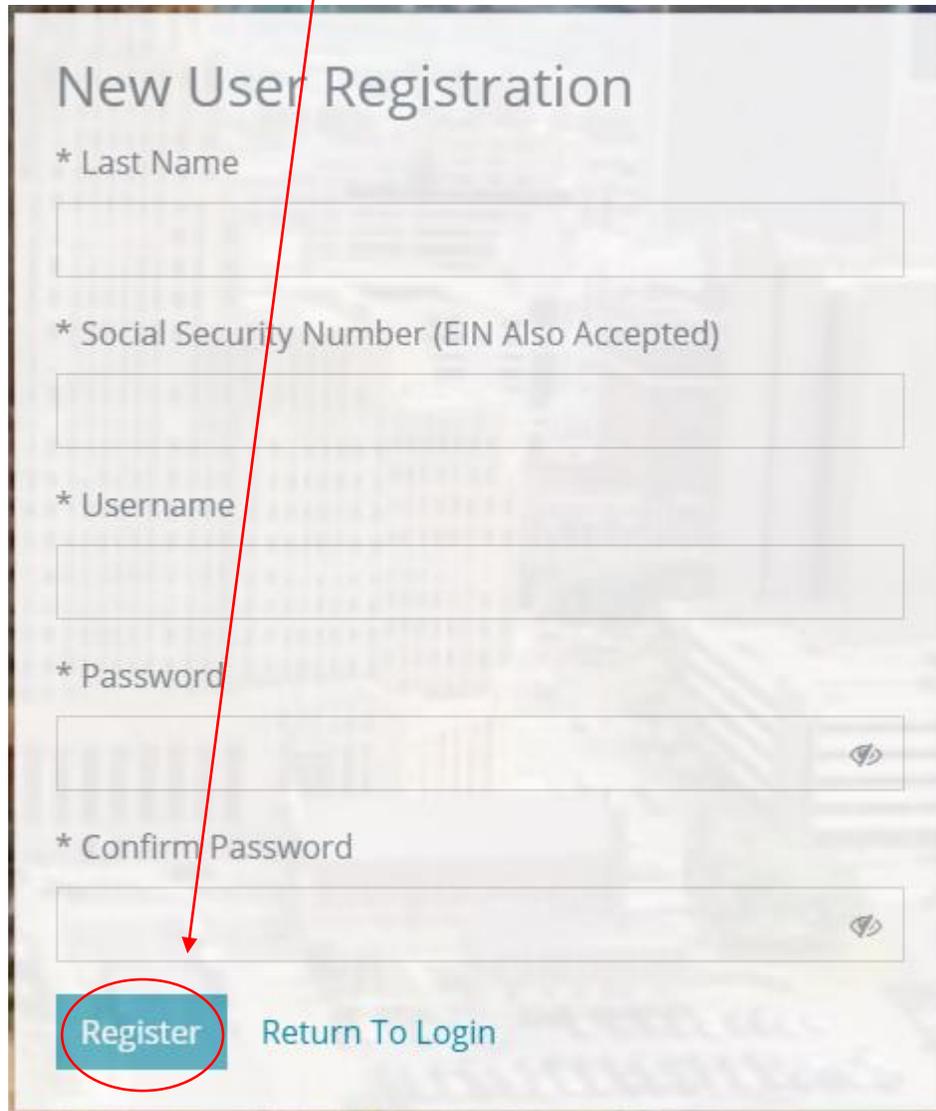
Username

Password

[Log In](#) [Register](#)

[Forgot Username?](#) [Forgot Password?](#)

3. Complete all fields: Last Name, Social Security Number, and create a Username & Password, and then click “Register”



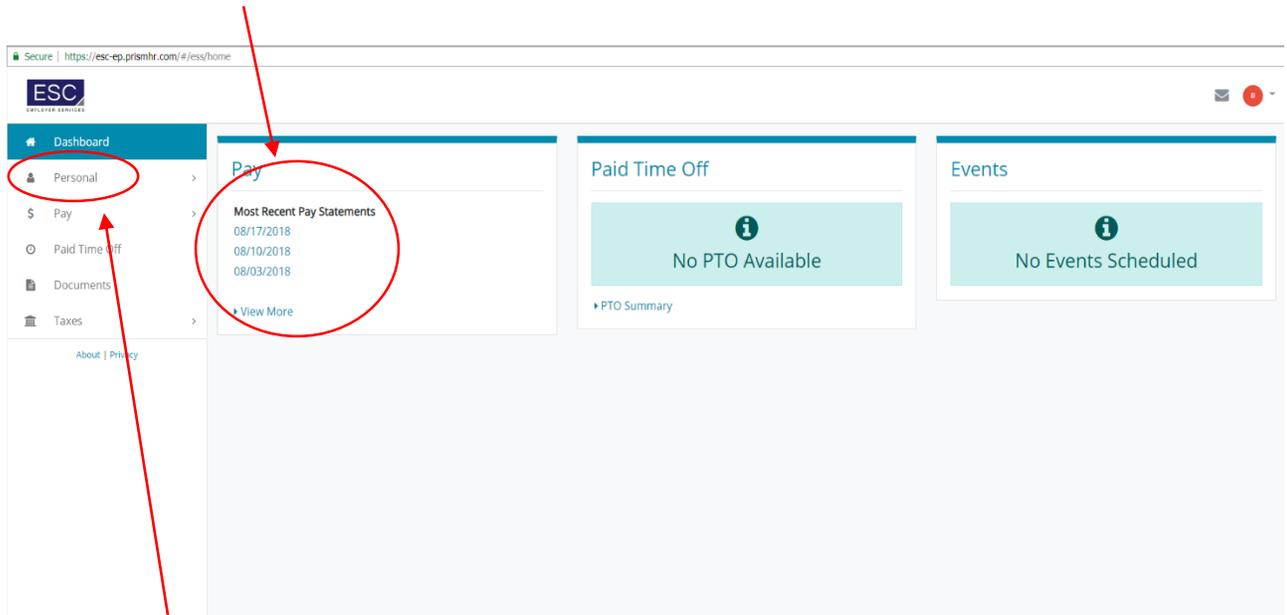
The image shows a 'New User Registration' form with the following fields and buttons:

- * Last Name
- * Social Security Number (EIN Also Accepted)
- * Username
- * Password
- * Confirm Password
- Register (button, circled in red)
- Return To Login (link)

A red arrow points from the 'Register' button to the 'Confirm Password' field.

4. After registering, return to the login screen and log in using the newly created credentials
5. After logging in, the employee will be directed to the login screen to view pay stubs and view/update personal information

6. Click on the pay date to view that particular pay stub



7. Click on “Personal” to view and update personal information such as address, direct deposit, etc.